

# An Open Letter to All Guests of JAM Catering

## HELLO!

We sincerely hope this message finds you and yours safe and in good health! If you're reading this, you're probably about to be guest at one of our fabulous JAM Catering events, so we want to keep you in the loop about some new health and wellness measures now in place. Some are government-mandated, others voluntary—but all are vital toward flattening that covid-19 curve, while still taking time to eat, drink, dance, laugh, love, and celebrate! Some small sacrifices are inevitable these days, but health and safety are paramount, so we're hoping for your kind cooperation and understanding. As our guest at a JAM event, here's a general list-up of some of the things to expect...

## HEALTH SCREENING & WAIVER

- All guests, staff, and vendors at JAM events must fill out an online "Health Screening & Waiver." The form is quite simple and can be completed easily in just a couple of minutes. It asks for name and contact info, asks about potential covid-19 exposure, and then includes an "understanding of risks" section.
- Your event host will provide further instructions regarding the waiver about a week before the event, so no need to worry about it until then.
- When you arrive at a JAM event, our cheerful staff will ask your name, check you off the list as having completed your waiver, and then you can go on in and enjoy the party!

## MASK-QUERADE PARTY

- Government regulations politely require guests, staff, and vendors to wear masks at all times while entering, exiting, or otherwise moving about within the event venue—including on the dance floor and at the bar.
- Masks may be removed while seated for cocktails and dinner.
- Nobody likes masks, but they are currently *necessary and required*.

Remember:                      My mask protects you.  
                                         Your mask protects me.  
                                         Our masks protect us all.

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## PHYSICAL DISTANCING

- We call it “physical” distancing (not “social” distancing) because you can still be plenty social even if you're a few more feet away than usual. A positive spin on it, so to speak.
- All staff, guests, and vendors must follow physical distancing guidelines, including on the dance floor and at the bar.
- Most venues will have strategically floor markings and/or stanchions to remind everyone that only so many people should be only so close together. Chances are you've seen this same kind of thing at the supermarket lately.
- Dining room table setups will position all tables 8 feet apart.
- Venue occupancy limits have been reduced to comply with government requirements in each jurisdiction, and to make physical distancing easier.

## A TRICKY COCKTAIL HOUR

- Only seated guests can be offered butlered hors d'oeuvres, because masks are only optional when sitting at the table, and one assumedly needs to remove the mask to eat.
- Bars in all venues are configured to increase physical distancing between guests, and between guests and bartenders. Think “tidy lines lining up” not “crowds bellying up” to get a drink.
- Most bars also include clear plastic screens of the sort seen in most businesses today.
- Guests approaching the bar to order drinks will be required to wear a mask; we are not permitted to serve guests attempting to order drinks while unmasked.

## FEVER CHECKS

- All JAM staff undergo a body temperature screening before entering the event site, to make sure they don't have a temperature exceeding 100.4°F. Any that do will be sent home and advised to self-isolate and/or seek medical attention.
- Temperature checks are NOT required for guests, but we hope any guest running a fever (or showing other signs of communicable illness) will bow to common sense and refrain from attending the event. The stakes are just too high!

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## CLEAN HANDS

- Hand sanitizer will be available near every food and beverage station, as well as at entrances, in restrooms, etc. Helpful signage positioned appropriately will remind everyone about keeping clean hands.
- Frequently touched surfaces throughout each venue will be sanitized regularly before and during the event.

## REMINDERS

- Signage regarding masks and physical distancing will be posted around the venue, just to remind everyone of what's required in those two majorly important areas.
- JAM staff may offer a quiet word or two to those forgetful about wearing masks and physical distancing.
- The DJ or band leader will probably chime in with friendly reminders as well.

So that's what's up, at least for the moment. All of this is subject to change as circumstances develop, and your event host will keep you abreast of more specific information about their event. We're looking forward to seeing you at the party!

Over & Out for Now!

The JAM Catering Team

